

## **SOUTHBOURNE PARISH COUNCIL**

**MINUTES** of the meeting held at St John's Church Centre on Tuesday 12<sup>th</sup> February 2013.

**Present:** Mr C Bulbeck (Chairman), Mrs M Bulbeck, Mrs S Cecil, Mr M Everson, Mr A Feltham, Mr R Hayes, Mrs M Hemmings, Mr J Jennings, Mr R Rolfe.  
District Cllrs B Finch and G Hicks, 4 members of public.

Apologies: County Cllr M Dunn, Mrs L Leader, Dr P MacDougall.

### **Declarations of Personal or Prejudicial Interests by Members**

555. None.

### **Minutes**

556. It was resolved the minutes of the meeting held on 8<sup>th</sup> January 2013 be approved as a correct record and that they be signed by the Chairman.

### **Matters Arising**

557. Min 525. Speed indicator devices. Mr Rolfe asked if the SIDS could go near Hermitage. The Council agreed to purchase another two spare batteries for the devices.

558. Min 532. The Highways Engineer had given an estimate of £650 for supplying and installing two Hermitage signs and moving the existing Southbourne sign. The estimate was accepted.

559. Min536. Mr Everson (Tree Warden) had inspected the trees overgrowing the street light opposite Frary Dene. It was understood the owner did not want the trees cut and no further action was recommended.

560. Min 542. Jon Robinson, the St John's Church Youth Leader, would give a short presentation before the start of the March Council meeting.

561. Min 554. It was noted flooding continued to regularly occur on the Main Road, outside Chichester Caravans. County Highways would be asked to investigate the problem.

### **Open Forum**

562. The meeting was temporarily closed for public discussion.  
Upon re-opening the meeting, the Council noted concerns regarding footpath 212 and the filled ditch.

A resident commented on difficulties for cyclists caused by the exceptional number of pot-holes.

### **County Councillor Comments**

563. Cllr Mark Dunn was not present.

### **District Councillor Comments**

564. Cllr G Hicks reported the District Local Plan was due to be published on 22<sup>nd</sup> March. A workshop for members was being held.

A public exhibition of the planning application for land west of Garsons Road had been held on 9<sup>th</sup> February at Age Concern Southbourne.  
A co-ordinator had been appointed for the 'Get Britain Working' campaign aimed at providing work opportunities for 18 – 24 year olds, working 25 hours for a minimum of 2 and maximum of 8 weeks.  
The Government proposed cutting regulations under the Licencing Act to make the process of obtaining a temporary licence simpler.  
The second phase of the Graylingwell housing development was shortly to be released with the remainder in the summer.  
The Wellbeing Team was offering health checks for residents.  
A 'Mini Olympics' was being organised for primary schools .  
The Tuppenny Barn new building was almost complete but needed more funding.  
There had been significant flooding in Lumley Road. Residents believed the height of the flood gates at Slipper Pond contributed to the problem but this view was not shared by the Pond Association. A meeting between the Environment Agency, WSCC and other interested parties was being pressed for to try to establish responsibility for water levels. Mr Rolfe asked the District Councillors for help in arranging this.

### **Correspondence**

565. A list of correspondence was circulated with the agenda, copy appended to the official minutes.

List item 1. S106 funding. It was agreed to suggest a skate/BMX park and also to purchase land for community/recreation use as possible schemes for S106 funding.

List item 4. Footpath 212. The reply from WSCC PROW was noted. It was decided to ask for a site meeting with the officer, open to all parish councillors to attend.

### **Additional Correspondence**

566. Chichester DC Bournes Forum. Copy of letter from Sussex Police & Crime Commissioner re unauthorised encampments. Circulated in the information folder.

567. Chichester DC. Invitation to attend a meeting with Bournes parishes to discuss the Local Plan on 7<sup>th</sup> March. The Chairman and Vice Chairman would attend.

568. Chichester Harbour Trust. Letter requesting continued support for Maybush Copse if the proposed boundary change with Chidham and Hambrook was adopted.

569. Lucas Land & Planning. Proposals for land off Breach Avenue. Invited to give a short presentation at the March meeting.

570. Maybush Copse Friends. . Letter requesting continued support for Maybush Copse if the proposed boundary change with Chidham and Hambrook was adopted.

571. ROSPA. Inspection service for play areas.

572. WSCC Highways. Proposals for the car park at Prinsted. County had been advised the Parish Council had repaired the car park in 2010/11. It was agreed Mr Staker would be asked to remove the loose gravel from the road and return it to the car park area.

573. WSCC PROW. The routine maintenance work to public rights of way would shortly be organised by the Access Ranger.

## **Councillor Vacancy**

574. A letter had been received from Mrs Jacqueline Grant expressing an interest in joining the Council to fill the vacancy for a councillor. Mrs Grant was present and introduced herself to the meeting.

It was resolved to co-opt Mrs Grant to fill the vacancy and she was invited to take her seat at the table and signed a declaration of acceptance of office.

## **Neighbourhood Plan**

575. On 14<sup>th</sup> January the Chairman, Vice Chairman and Clerk had attended a meeting with District Planning Officers to initiate the Neighbourhood Plan process. An application for designating a neighbourhood plan area had been made by the Parish Council and the District Council would be starting the formal process. The housing numbers for Southbourne had been revised downwards by CDC to between 350 to 500 (previously 600). District hoped Southbourne's Neighbourhood Plan would be in harmony with the Local Plan currently in preparation and would welcome liaison with the Parish Council during the process of preparing the Neighbourhood Plan. The Local Plan was expected to be published by the end of March 2013. In the next five years CDC would be putting forward development in East Wittering, Selsey, Tangmere and Southbourne before developing in Chichester.

On 2<sup>nd</sup> February a Public Meeting had been held at the Village Hall with a presentation by Rowena Tyler from Action in Rural Sussex. The meeting was attended by 28 residents and 6 parish councillors. At the meeting 16 residents had put themselves forward to volunteer to help with the Plan.

A meeting of the Steering Group (all parish councillors) and the volunteers had been arranged for Monday 25<sup>th</sup> February at 6.00pm at the St John's Church Centre. More volunteers were required from all parts of the parish. Ruth Heelan had produced publicity material which was put on her Southbourne online website and notices were on the parish noticeboards.

An Agreement for the Provision of Services had been received from Action in Rural Sussex and copied to all members of the Council. It was resolved the Agreement would be accepted and signed by the Chairman.

An application for a grant had been made to the WSCC County Local Committee under their Parish Initiatives scheme. If successful the maximum grant would be £2,500.

## **20's Plenty for Southbourne**

576. Following a presentation of the Chichester 20's Plenty Scheme given to the Council in 2012, County Cllr Mark Dunn had been asked to take forward through the County Local Committee a 20's Plenty scheme for Southbourne. The scheme in Chichester was underway and County were now able to turn attention to Southbourne.

On 4<sup>th</sup> February Mr Everson, Mr Hayes and the Clerk had met with officers from WSCC to discuss the introduction of a scheme. Publicity would be organised by WSCC and there would need to be public consultation. Clippings could be used for local publicity.

The Parish Council was asked to define the area where a 20mph limit would be appropriate. This had been defined as the central part of Southbourne, from the A259 Main Road, North to the start of the 30mph limit at the northern end of Stein Road. From Garsons Road in the west to Inlands Road in the East. In Prinsted, south of the A259 Main Road, that part of Prinsted currently covered by the existing 30mph limit, which would be reduced to a 20mph limit.

It was resolved to proceed with a 20's Plenty scheme for Southbourne.

**Bus Shelters S.106 Funding**

577. The District Council had S.106 funding available from the housing development in Lumley that had to be used for bus shelters under the terms of the agreement. The funding was not confined to the Hermitage area, where a new bus shelter had already been installed, but could be used in other parts of the Parish. It was noted the Council had previously received requests for a bus shelter near the New Road/Main Road junction. It was agreed Mr Feltham and the Clerk would investigate the provision of new bus shelters at the New Road junction and opposite side (westbound) to be funded by S.106 money.

**Risk Assessment**

578. The Chairman had carried out a risk assessment for the Council.

**Finance – Pitch Hire Arrears**

579. Pitch hire arrears were outstanding from Southbourne Football Club. The Club had been disbanded and there was no prospect of receiving payment. It was resolved the arrears of £320 would be written off.

**Finance – Payments for Approval**

580. A list of payments for approval was presented to the meeting, copy appended to the official minutes. It was resolved the payments would be approved.

**Matters Raised**

581. It was agreed Mr Jennings could dispose of the two defective batteries from the speed indicator devices.

582. Mr Jennings reported a survey was being undertaken of the railway gate closure at the Stein Road crossing.

583. The car park at the Tesco convenience store in Stein Road had rubbish left there.

584. Mrs Hemmings reported the drain outside 48 Stein Road did not get cleared and caused flooding of the footway. Highways would be informed.

585. It was noted the dog waste bin at the entrance to footpath 212 had gone. The District Council would be informed.

586. It was decided the next edition of Clippings should be brought forward to publicise the Neighbourhood Plan and 20's Plenty.

CHAIRMAN.....

DATE.....