

SOUTHBOURNE PARISH COUNCIL

MINUTES of the meeting held at St John's Church Centre on Tuesday 13th November 2012.

Present: Mr C Bulbeck (Chairman), Mrs M Bulbeck, Mrs S Cecil, Mr M Everson, Mr A Feltham, Mr R Hayes, Mr R Humphrey, Dr P MacDougall, Mr R Rolfe. County Cllr M Dunn, District Cllr G Hicks.

Apologies: Mrs M Hemmings, Mr J Jennings, Mrs L Leader, District Cllr B Finch.

The presentation due to be given to this meeting by Martin Helyer had been cancelled.

Declarations of Personal or Prejudicial Interests by Members

466. None.

Minutes

467. It was resolved the minutes of the meeting held on 9th October 2012 be approved as a correct record and that they be signed by the Chairman.

Matters Arising

468. Min 434. SIDS. No volunteers had been found yet to maintain the SIDS.

469. Min 438. County Councillor Comments. Dr MacDougall questioned WSCC being short of money when they were banking large sums in reserves. Cllr M Dunn commented the reserves were within prudent limits in accordance with Government recommendations and were spoken for.

470. Min 439. District Councillor Comments. Dr MacDougall was disappointed he had received no feedback from District Councillors regarding food outlet inspections falling short of targets. Cllr Hicks replied the level of inspections had improved and he would respond.

471. Min 452. Parish Boundary. Dr MacDougall queried the District Council procedure for dealing with this by way of a recommendation by the Boundary Review Committee. It was resolved to write to the District Council to ask for clarification how the review would be conducted.

472. Min 454. Recreation ground. The Chairman and Clerk had met with Landscape services to inspect the condition of the ground. The ground was very uneven with numerous ruts and holes in the surface and not in a useable state for playing football. It was recommended the field should be rolled and the grass cut and then another inspection be undertaken to determine what further work would be required. The Council approved this action.

473. Min 455. Skate/BMX Park. Some examples of schemes had been obtained from Hags Play Ltd and passed to the Chairman of the Recreation Advisory Committee.

Open Forum

474. The meeting was temporarily closed for public discussion. Upon re-opening the meeting the following matters raised by the public were noted.

475. Comment was made regarding the introduction of new parking restrictions in Southbourne and lack of enforcement of existing restrictions. Responsibility for enforcement had passed to the District Council and Traffic Wardens would be asked to visit Southbourne.

476. A resident complained Louise Goldsmith, Leader of WSCC, had not replied to a letter sent to her regarding vehicles parking on cycle lanes.

County Councillor Comments

477. Cllr Mark Dunn commented there would be considerable pressure for development in the years to come with the growth in population and demand for more homes. A Neighbourhood Plan and the new District Plan would be most important for influencing new developments.

A shortfall in health service provision was sparking more WSCC cut backs.

Cllr Dunn welcomed enquiries from members of the public, with emails being the best method of communication. He confirmed he would attend parish council meetings as often as he could.

District Councillor Comments

478. Cllr Graham Hicks gave the report of behalf of Cllr Bruce Finch who was unable to attend but would give a report to the next meeting.

Part of a national event organised by the Children's Commissioner, thirty students from Academy Selsey School would be taking over for a day a number of jobs at the District Council on 23rd November.

On 26th November there would be a meeting with parishes. Presentations would be given on Flooding, the Local Plan and the Budget and Council Tax.

A Car Sharing Club in Chichester was starting on 17th November. There would be a joining fee of £25 with a minimum monthly fee of £5, together with a charge of £4.50 and hour and a mileage charge of 21p a mile. The cars would be based in East Street and West Street and the scheme was expected to grow in the future.

15 new homes had been completed in West Wittering under the Rural Housing Partnership Scheme.

The New Park Centre would be opening shortly.

The Novium Museum had attracted 16,000 visitors in the period from July to September.

The Kirdford Neighbourhood Plan was worth looking at as an example of what could be done.

Cllr Hicks had received a number of enquiries from residents regarding the blocking off of the public footpath 212 by the occupier of Applecross gypsy site. Cllr R Hayes declared an interest in this matter and took no part in the discussion of it.

Dr MacDougall commented parishes had been left in a vulnerable position as a result of the District Council's failure to meet Government deadlines for the production of a Local Plan.

Correspondence

479. A list of correspondence received had been circulated with the agenda, copy appended to the official minutes.

List item 2. Mrs Cecil and Dr MacDougall would attend the CDC meeting with parishes on 26th November.

List item 5. The letter from Mr Gold would be referred to the Environment Agency for their advice.

List item 6. It was agreed to purchase a complete new seat for the 'Cumulus' swing at a cost of £1406 plus VAT.

List item 7. It was agreed the Parish Council would support developing under-used garage sites but was against the loss of any allotments.

List item 9. Subject to no objections raised by the residents most affected, it was agreed to accept the quotation from SSE Contracting in the sum of £1392.16 plus Vat, to supply and install a new street light in Broad Road, near to the railway station.

Additional Correspondence

480. Peter Brett Associates. Call for sites for gypsies, travellers and travelling show people, opportunity for parishes to participate in the consultation.

481. Chichester DC. Local Plan Key Policies. The short time given for parishes to respond was noted. At this stage of consultation, it was agreed to ask for sufficient provision of adequate health service provision to be contained in the Plan.

482. Chichester DC. Copy of Section 215 Notice re land at Brookside Fruit Farm, School Lane, requiring the removal from the land of corrugated sheet metal.

483. Mr G Errock. Querries concerning footpath 212. Referred to WSCC Public Rights of Way.

484. Havant Borough Council. Notice of Draft Havant Borough Local Plan public consultation.

485. Sussex Police. Travellers on the recreation ground. A full written reply was awaited.

486. Andrew Tyrie MP. Reply to the Council's letter concerning travellers on the recreation ground.

487. WSCC. Publication of the Proposed Submission, Draft West Sussex Waste Local Plan. The representation period ran from 9th November to 11th January 2013.

Bourne View Close Roadway

488. A meeting had been held with Mrs Almond, Secretary of Bourne View Management Ltd, the Chairman, Vice Chairman and the Clerk.

The estimates for repairing the roadway from B&M Plant Hire and Longmeadows were considered.

Subject to Council approval, an offer was made for the Council to share one third of the cost of repairing the roadway with Bourne View Management paying two thirds of the cost. A letter had subsequently been received from Bourne View Management Ltd to say in principle they were prepared to accept the proposal.

It was resolved, subject to the agreement of Bourne View Management Ltd, to accept the quotation from B&M Plant Hire in the sum of £1034 plus VAT and for the Parish Council to meet one third of the cost.

Councillor Vacancy

489. Mr T Cunningham had resigned as a parish councillor. The vacancy had been advertised in the required manner and the District Council had been notified.

A letter had been received from the District Council confirming an election to fill the vacancy had not been requested in the prescribed period. The Parish Council was now able to fill the vacancy by co-option.

It was agreed the vacancy would be advertised in Clippings, which was shortly to be published, and an agenda item would be made for the next council meeting.

Code of Conduct

490. At its meeting in July 2012 the Parish Council had resolved to adopt the same Code of Conduct as the District Council. The District Council had adopted a new Code of Conduct which was commended to parishes in the district, with alterations to make it suitable for parish council purposes.

The new District Council Code had been adapted to make it suitable for Southbourne Parish Council and copies circulated to all members of the council.

It was resolved to adopt the new Code of Conduct.

Neighbourhood Plan

491. On 1st November four members of the council had attended a Workshop on Parish Plans organised by CPRE.

On 6th November a presentation had been given by the Council for Action in Rural Sussex (AIRS) on services they could provide to assist parish councils with the preparation of Neighbourhood Plans. Some estimates of costs had been given but would depend on the amount of local input and how much work parishes were able to undertake for themselves. It was resolved to engage Action in Rural Sussex to produce a Neighbourhood Plan for Southbourne and to set up a Neighbourhood Plan Steering Group, initially comprising all members of the Parish Council, with other people invited to join at a later date.

Finance – Payments for Approval

492. A list of payments for approval was presented to the meeting, copy appended to the official minutes.

It was resolved the payments be approved.

Matters Raised

493. Dr MacDougall reported Clippings was at the printers and would be published very shortly.

494. Dr MacDougall informed the meeting 21 tables had been booked for the Bazaar on 1st December.

495. Mr Rolfe had asked if a speed sensor (SID) when next put up could go further west on the Main Road nearer to Hermitage.

CHAIRMAN.....

DATE.....