

## **SOUTHBOURNE PARISH COUNCIL**

**MINUTES** of the Annual Meeting held at St John's Church Centre on 8<sup>th</sup> May 2012.

**Present:** Mr C Bulbeck, Mrs M Bulbeck, Mr T Cunningham, Mr M Everson, Mr A Feltham, Mr R Hayes, Mrs J Hemmings, Mrs L Leader.

Apologies: Mrs S Cecil, Mr J Jennings, Dr P MacDougall, Mr R Rolfe.  
District Cllr B Finch, District Cllr G Hicks.

### **Delegation**

Before the start of the formal council meeting a delegation of local children accompanied by two adult residents addressed the Council to request consideration be given to installing a skatepark at the recreation ground. The Council agreed to investigate the provision of a skatepark.

### **Declarations of Personal or Prejudicial Interests by Members**

308. None.

### **Election of Chairman**

309. Mr Bulbeck was proposed by Mr Feltham and seconded by Mrs Hemmings. There being no other nominations, Mr Bulbeck was duly elected Chairman.

### **Election of Vice Chairman**

310. Mr Everson was proposed by Mr Hayes and seconded by Mrs Bulbeck. There being no other nominations, Mr Everson was duly elected Vice Chairman.

### **Committees & Representatives on Other Bodies**

311. The Committees and representatives on other bodies were appointed, list attached to the official minutes. (No change from previous year).

### **Minutes**

312. It was resolved that the minutes of the meeting held on 10<sup>th</sup> April 2012 be approved as a correct record and that they be signed by the Chairman.

### **Matters Arising**

313. Min 285. Speed indicator devices. An officer from WSCC had visited to identify suitable locations for the devices. Chosen locations would require attaching to a lamp post or telegraph pole and the Officer was investigating getting permission from WSCC Street Lighting and British Telecomm. The devices were vulnerable to attack and removal and the Clerk had purchased heavy duty chains and padlocks to protect them. It was noted the devices would require looking after including changing and recharging the batteries. It was suggested the volunteer team recruited by the PCSO for traffic speed monitoring might be able to undertake this. Mr Everson, a member of the team, would take this forward.

314. Min 306. Reedmans Yard. The reply from District Council Planning Enforcement was noted.

## **Open Forum**

315. The meeting was temporarily closed for public discussion. Upon re-opening the meeting, the Council noted information from a resident about the activities at Reedmans Yard. District Cllr R Hayes confirmed the District Council was fully aware of the situation at this site.

A resident questioned whether the Biodiversity Group was still active. Cllr Hayes would liaise with Dr MacDougall to invigorate the group but it was the intention the group would be led by the residents rather than the Parish Council.

## **County Councillor Comments**

316. Cllr M Dunn believed the economy was showing some small green shoots of recovery and some mild improvements. More room was needed for businesses to develop and not just residential development, with a need for small start up business premises. The Government's intention was to control the levels of Council Tax but it was likely changes would be made to enable councils to hold back a greater share of business rates, which could become much more significant for councils in the future.

The vision of the Bourne Community College Trust to evolve a Learning Village based on the school site deserved careful debate. All the Southbourne schools were coming to the end of their projected life and growing numbers of children would add to the requirement for new premises. The Chidham and Westbourne schools were already at full capacity. Over the next five years important decisions would need to be taken where new schools should go.

Mr Hayes accepted the Bourne buildings were coming to the end of their life but in his opinion the schools in Southbourne should be rebuilt on their existing sites. There was strong local opposition for all schools to be on the same site.

At the Bourne consultation event Mr Everson had voiced his concern about children spending the whole of their school life on the same site as well as concerns over traffic congestion.

Speaking from her own experience, Mrs Hemmings commented she had attended junior and senior schools located on the same site and it had not caused her any problems.

Mr Feltham commented a mix of housing and commercial premises in the same area could cause problems with parking, as experienced in Clovelly Road, and care had to be taken to get the mix right.

## **District Councillor Comments**

317. Cllr R Hayes made available a copy of the District Council Members' Bulletin which would be circulated in the information folder. He highlighted a number of topics from the Bulletin. The new Museum would be opening very soon. A scheme to give opportunities for young people and older people to start their own businesses had been running. A meeting of the Overview & Scrutiny Committee had been held on 3<sup>rd</sup> May when Chief Inspector Rachel Bacon had given a presentation on Policing the Chichester District and answered written questions submitted in advance by Members. There had been some good news; total crime had reduced by 4.8%, criminal damage was down 16.3% and anti social behaviour reduced by 20.1%. Regrettably domestic burglary offences had increased by 4.3%. Sussex Police would have to make significant budgetary savings by 2015. Heavy additional demands would be made on Sussex Police during the Olympic Games and all leave was cancelled for this period.

## **Correspondence**

318. A list of correspondence received had been circulated with the agenda, copy appended to the official minutes.

319. List item 2. Local Works – Unlock Democracy. It was agreed not to respond.

320. List item 3. Nuisance from microlite aircraft Referred to the PCSO for investigation.

### **Additional Correspondence**

321. Chichester DC. Members' conduct and registration and disclosure of interests .  
Copied to all members.

322. Chichester DC. Preparation of ward profiles for all parishes in the District.

323. Chichester Harbour Conservancy. AONB Management Plan – Annual Review 2011/12.

324. Havant Borough Council. Local Plan – Allocations informal consultation 4 May to 15 June.

325. WSCC Highways. Update on the action taken to investigate flooding of the Main Road, near Stein Road junction.

### **CDALC Chichester Sub District**

326. A draft letter CDALC proposed to send to SALC concerning planning had been sent to member parishes for their approval or comments. The letter had been circulated to members before the meeting.

It was agreed CDALC would be advised Southbourne gave approval for the letter to be sent.

### **Chichester South Community Action Plan**

327. Mr Jennings had attended the Working Group meeting on 12<sup>th</sup> April. The meeting had concentrated on youth priorities in the face of WSCC cut backs in youth services. Papers from the meeting were circulated in the information folder.

The next meeting would be held on 28<sup>th</sup> May.

### **Report of Recreation Advisory Committee**

328. The report of the meeting held on 13<sup>th</sup> April had been circulated with the agenda. Copy appended to the official minutes.

The company that had supplied the multi goal had advised the Clerk they were unable to supply replacement panels without having them specially made to order. SD Playground Services were able to make up suitable panels to replace the missing panels and with the approval of the Chairman had been asked to do the work.

Mr Staker had completed repairs to the fencing.

The last football match of the season had been played on 6<sup>th</sup> May. Mrs Heelan had informed the Clerk the Football Tournament planned for 24<sup>th</sup> June was no longer going ahead. Kent CC Landscape Services had therefore been asked to restore the goal mouths.

A draft council policy document for groups or individuals wishing to use the recreation ground for holding events had been circulated with the agenda. It was agreed the policy should be adopted by the Council.

The Clerk reported Southbourne FC had not made payment of a number of invoices for pitch hire charges despite reminders being sent. The Council agreed to stop taking further bookings from the club until the arrears had been paid.

### **Finance – Payments for Approval**

329. A list of payments for approval was presented to the meeting, copy appended to the official minutes. It was resolved the payments be approved.

**Accounts for Year Ended 31<sup>st</sup> March 2012**

330. The accounts for the financial year 2011/12 were received and approved.

**Audit Commission – Annual Return for the Year Ended 31<sup>st</sup> March 2012**

331. Section 1 of the Annual Return, Statement of Accounts, was approved for signing by the Chairman and Responsible Financial Officer.

332. Section 2 of the Annual Return, Annual Governance Statement, was approved for signing by the Chairman and Responsible Financial Officer.

**Internal Audit**

333. The internal audit would be carried out by WSCC Audit Department on Tuesday 19<sup>th</sup> June 2012.

**Matters Raised**

334. Mrs Bulbeck reported a pot hole in Breach Avenue.

335. A meeting of the Recreation Advisory Committee would be organised to look into the possibility of providing a skatepark.

336. The footpath Stein Road to Breach Avenue was overgrown.

337. The availability of the recreation ground for holding events would be publicised in Clippings.

338. Mr Hayes asked the Events Committee to let him have an advertisement for the Fete to go on the parish website.

339. A meeting was arranged for 22<sup>nd</sup> May to initiate work on a Neighbourhood Plan.

CHAIRMAN.....

DATE.....